



# CACPR

Canadian Association of Cardiovascular  
Prevention and Rehabilitation

Canadian Association of Cardiovascular Prevention and Rehabilitation  
2023 Annual Spring Conference

## Exhibitor Information Kit

June 8-9, 2023  
Manoir des Sables,  
Orford, Quebec

### Exhibit Area

The exhibit space will be in the Cordial room of the Manoir des Sables. The exhibit area is located where refreshment breaks and meals will be held to assist with increasing traffic in the exhibit booth area.

### Exhibit Hours

The exhibit hours are as follows:

<b>Exhibitor Load in</b>	June 8, 6:00 a.m.
<b>Exhibit Hours</b>	June 8, 7:30 a.m. – 3:00 p.m. June 9, 7:30 a.m. – 2:45 p.m.
<b>Exhibitor Load out</b>	June 9, 2:45 p.m.

### Exhibit Booth

The CACPR will supply the following with your booth:

- 1 - 6' x 2' table
- 2 – chairs

*Please note: We are unable to provide exhibitor services such as décor rental and/or materials handling.*

**If you require any electrical/AV for your booth, please complete the electrical order form [here](#). Booth electrical/AV is the responsibility of the sponsor/exhibitor.**

### Insurance

Please note all sponsors and exhibitors are required to be insured for a minimum of \$1 million in general liability insurance.

### Registration

Registration for industry representatives includes access to the exhibit hall, meals and refreshments as provided, and access to \*educational sessions. A certain number of complimentary registrations may be

included with your sponsor and exhibit package. Additional registration for industry representatives is \$325 per person, plus applicable taxes.

To register your industry representatives, [please click here](#) and select 'Sponsor Representative.' Please email [registration@secretariatcentral.com](mailto:registration@secretariatcentral.com) for the registration code.

*\*Industry representatives are not allowed to participate in session Q&A or be identifiable as an industry representative.*

### Shipping

Materials should be labelled as follows:

Attn: Isabelle Lacasse / Claire Pullen  
Cordial Room  
Manoir des Sables  
90 Av. des Jardins, Orford, QC J1X 6M6  
c/o CACPR Annual Conference  
Box \_\_\_\_\_ of \_\_\_\_\_

**Return shipping is the responsibility of the exhibitor and must be arranged in advance. Shipping and handling fees are the sponsor/exhibitor's responsibility.**

### Questions?

For questions or further assistance, please contact Danielle Poissant, Conference Manager, at [events@secretariatcentral.com](mailto:events@secretariatcentral.com)